

**RAYLEIGH WATERWORKS DISTRICT  
TRUSTEES' MEETING Minutes  
July 13, 2022 (Wednesday) at 2:18 p.m. (Admin Office)**

**1) CALL TO ORDER -**

**Attendance:** Glen, Joe, Brian, Steve, Tracy, Ben

**2) ADDITIONS OR AMENDMENTS TO THE AGENDA**

**3) MINUTES- Aug 23, 2021**

**MOTION:** To approve minutes of Aug 21, 2021, as presented

**Motion to approve Minutes M/S – BP/BS**

**4) NEW BUSINESS**

- Tracy's last day will be August 31, 2022
- Heidi Hansen start date TBD
- Char Richards leaving July 13, 2022
- Hiring a new operator (one resume was previously sent to Tracy)
- Update re: CUPE
- Muniware/Sage transfer of information  
Sill ongoing
- Board participation and emails  
Members were encouraged to respond to emails

**5) ANY OTHER BUSINESS (AOB)**

- Fire hydrant agreement – Joe explained he had a discussion with the city re: hydrants and trustees agree to have a meeting. Glen sending me an email re: rates Ray mor Park.
- Joe inquired whether water meter rates have been developed for the residential lots for water services in exceedance of 1 inch according to Bylaw 195 – Section- 5" and whether commercial water meter rates were ever drafted by previous AFO
- Bob Obrien -initiate process of purchasing and install of new water meters for 4120 & 4280 Devick Rd in order to provide credit to his account.

Are new lots being billed. Send Bob a notice re: meters.

**6) ADJOURNMENT 3:36**

**Motion to adjourn meeting M/S – BP/GD**

**Contact new owners Ed Posemko re: sprinkler consistently on.**