



4953 Spurraway Road, Kamloops, B.C. V2H 1M6 | Tel. (250) 578-7100 | Email: admin@rwwd.com | website: www.rwwd.ca

July 23, 2020

Dear Property Owners and Tenants,

In the light of the recent update on COVID-19 pandemic, our **Admin Office** is now open, **from 8:30 am to 4:30 pm, Mondays through Thursdays**. Please do observe physical distancing of 2 meters apart when entering the Admin Office to protect yourself and our staff. If you're unable to reach admin with these hours, please call **Tel. 250-578-7100** or email admin@rwwd.ca.

After Admin Office hours, please see contact information below:

Water Treatment Plant (WTP):

- **Operators are on standby 24/7 – (emergency water/septic connection issues)**
- **Tel. 250-819-3186** or email rwwd_wtp@telus.net. *Call this number to access the Admin Office or the Operators' Office, if necessary.*

We are committed to serving you the best possible way we can amidst the circumstances. Please stay safe and healthy.

Respectfully yours,

RAYLEIGH WATERWORKS DISTRICT