

**RAYLEIGH WATERWORKS DISTRICT**  
**April 27<sup>th</sup> 2018 53rd ANNUAL GENERAL MEETING**  
**AGENDA**

**The 2018 Annual General Meeting was advertised in Kamloops This Week, the Raleigh Waterworks District website and the quarterly “Waterline” Newsletter.**

In Attendance: There were 15 residents present for the 2018 Annual General Meeting.

**CALL TO ORDER**

Chairman Glen Desjardine called the meeting to order at 7:00pm.

**MINUTES:**

The administrator, Shelley Mathes read the minutes from the 2017 Annual General meeting. There were no errors or omissions. The minutes will therefore reflect to be recorded, accepted and filed.

**Motion to approve the 2017 Annual General Meeting Minutes as read and presented.**

**M/S-Moorhead/Vandeman**

**Carried**

**BUSINESS ARISING FROM MINUTES & UNFINISHED BUSINESS:**

There were no items arising from the minutes or unfinished business.

**REPORTS:**

Chairman’s Report-The 2018 Chairman’s report was read by Glen Desjardine and will be available to read on the website shortly.

**REVENUE & EXPENDITURE**

The 2018 Financial Reports and Audit findings were presented by Brent Ashby, KPMG. It was noted that the RWWD financial reports show a positive cash flow and that the 2017 year end financial reports reported to be very close to what was budgeted for the 2017 year. Mr. Ashby opened the floor to residents for questions. Mr. Moorhead asked why the increase in expenses for sewer? 2017 saw a few line breaks that required external contractors, increased maintenance to the fields such as the treatment of hydrogen peroxide, lawn mowing wage increases, manhole replacements and maintenance and implementation of the collective agreement.

**Motion to accept the 2017 year end financial reports.**

**Vandeman/Palmer**

**Carried**

**ELECTION:**

There is one Trustee seat up this year and is a three year term. Jim Kowalchuk is the

resident that has been nominated. As there were no other nominations, Jim Kowalchuk will be the elected trustee. Jim introduced himself to the residents present and informed them that he had been on the board previously for a one year term. He has a mechanical background, retired teacher, previously a volunteer firefighter and has been involved in various community activities throughout the years.

### **CORIX:**

Corix's briefing was done by Tyrone McCabe and Joe Matias. Corix continues to oversee the operations of RWWD. This included providing information regarding the application of the hydrogen peroxide to the septic fields. The laterals become plugged with organic matter and the application will aid in breaking the organics down to help clear the laterals. The hydrogen peroxide oxidizes the organics in the fields and will open the pores. It is not a forever fix but will help to prolong the life cycle of the fields. The bacteria will regrow again but is a temporary measure to have the fields perform better.

A resident asked how the condition of our waterlines are? The Condition Assessment has reported that they are in fairly good condition. Will the system need replacing in five to ten years? No the system will not need to be replaced in 5-10 years. There is AC piping and PVC piping making up our waterline infrastructure. The engineers are showing that there is relatively slow deterioration on the pipes. RWWD will replace lines on a need to basis. It is very common to slowly begin to replace lines as they show continual breaks or concerns but not prior to.

The concern is more the undersizing of the piping for the hydrants. It isn't a concern to begin replacing immediately, it's simply replace as it breaks or when the city does paving.

A resident asked if because the reservoirs aren't that big if RWWD had any thoughts about limiting irrigating. RWWD does put out notices regarding draught notifications to encourage residents to irrigate less but without having meters installed it is very difficult to control. Our operators are now implementing the irrigation infraction bylaw more readily. If the irrigation bylaw is not followed a one time warning will be issued to the resident. Upon a second offence the water will be turned off and the turn on/off charge of \$100 will be applied to the account. The chairman encourages residents to speak to one another if they notice someone violating the irrigation times but if that is unsuccessful it should be reported to the office and the operators/office will then deal with the concern. Glen also informed residents that we also become notified if there are any spills in the river. IHA is our point of contact and they informed us of the spill last year before it was even made public knowledge.

We are charged irrigation fees right throughout the year can you explain why? Billing this way creates an even quarterly bills for residents. Because we aren't on meters there isn't a way of knowing when one resident increases water consumption by irrigation.

### **HONORARIUM:**

Desjardine asked for a motion for the Trustee Honorarium for the year to be one single family water use, 1 irrigation unit and 1 sewerage charge.

### **Motion for the honorarium**

**M/S-Moorhead/Palmer**

**Carried**

Desjardine asked for a motion for the Chairman Honorarium to be double the Trustee Honorarium.

**Motion to pay the chairman double the honorarium**

**M/S- Moorhead/Vandeeman**

**Carried**

Glen asked if there were any further questions or concerns. There were no further questions or concerns

**ADJOURNMENT:**

Motion to adjourn the meeting

M/S-Palmer/VanDiemen

Carried

Glen Desjardine called the meeting adjourned at 7:44pm.